# Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_ Period: \_\_\_\_\_\_\_

**Goal Planning Worksheet**

* Instructions: Pick one goal that you hope to accomplish; it can be short, intermediate, or long term.
* Complete all action steps that are necessary in order to complete the goal.
* List all resources required for each action step as well as a target completion date for each step and the results you hope to accomplish from them.

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| Goal:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| Action Steps  | Resources Required  | Target Completion Date  | Results  |
| 1.  |   |   |   |
| 2.  |   |   |   |
| 3.  |   |   |   |
| 4.  |   |   |   |
| 5.  |   |   |   |
| 6.  |   |   |   |
| 7.  |   |   |   |
| 8.  |   |   |   |